

Brgy. Rizal, Odiongan, Romblon

REQUEST FOR QUOTATION

Quotation No.: Date: 2018-08-PR105 13-Aug-18

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

FIRST DELIVERY (HALF OF QTY.) IS WITHIN 20 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO). SECOND DELIVERY IS ON THE FIRST WEEK OF OCTOBER, 2018.

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT		ITEM / DESCRIPTION		UNIT COST	TOTAL COST
			PRICES	S MUST BE TAX (VAT) INCLU	JSIVE		
			OFFICE SUPPLIES				
Lot 1			I.Adhesives				
	33	roll	DOUBLE-ADHESIVE	TAPE 1"			
	31	roll	DOUBLE-ADHESIVE	TAPE 1/2"			
	29	roll	DUCT TAPE 2"				
	8	roll	ELECTRICAL TAPE	(MEDIUM)			
	3	roll	FRAGILE TAPE 2" X	300M			
	36	bottle	GLUE - 130 GRAMS	/ 118 ML (BIG)			
	2	bottle	GLUE - 40 GRAMS /	36.9ML (SMALL)			
	6	pcs	GLUE GUN MEDIUM	I HEAVY DUTY			
	61	pcs	GLUE STICK				
	36	roll	MASKING TAPE 1"				
	26	roll	MASKING TAPE 2"				
	8	roll	MOUNTING TAPE E	XTRA HEAVY DUTY 24	4MM X 5M		
	29	roll	PACKAGING TAPE 2	2"			
	2	bottle	PASTE WITH BRUSI	Η			
	1	roll	PVC BINDING TAPE	2"			
	56	roll	SCOTCH TAPE, 1"				
	31	roll	SCOTCH TAPE, 2"				
	10	pcs	TAPE DISPENSER,	TABLE TOP 2"			
	3	roll	WARNING TAPE (YE	ELLOW) 2"X25M			
Lot 2			II. Art Supplies				
	15	pcs	ARTIST BRUSH 6"				
	15	pcs	BRUSH CLEANER C	UP (MEDIUM)			
	15	set	BRUSH SET 6'S				
	20	pcs	DUSTING BRUSH 12	2"			
	15	pcs	MIXING PLATE PLAS	STIC ROUND - 6 HOLE	S		
	16	set	WATER COLOR - 16	COLORS /SET			
	15	set	WATER COLOR - 8				
	5	pcs	ACRYLIC PAINT SM	ALL (RED)			
	5	pcs	ACRYLIC PAINT SM	ALL (BLUE)			
			(Continued on Next Pag	ge		
					SUBTOTAL		
	DELIN	/ERY TERM:					
	DELIN						
			•		KING DAYS UPON RECEIPT	OF APPROVED P	URCHASE
			<u> </u>	LIVERY IS ON THE FIRST W			
	PATIV	IENT TERIVI:	30 Calendar Days Opor	Receipt of Purchase Oro	ier (PO)		
Very Truly	y Yours,	0.4			PRICES IN THE ABOVE (OFFER ARE CER	TIFIED TRUE
		O'l			AND	CORRECT:	
		and to					
	<u></u>	ÁZAR M. FIR		Authorized Company			
). III - Supply (Representative:			
Mob.			0995-6528136(Globe)		(Signature ov	er Printed Nam	e)
	Email: b	acsec@mrc.p	oshs.edu.ph				
				Company Name:			
IMPORTA				Address:			
			ten in ink clearly.	-			
2. If off	ering a sub	stitute / equ	ivalent , specify brand	Mobile No., Tel. No.:			
name an	d make			T.I.N.:			



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ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
	<u> </u>	<u> </u>	PRICES MUST BE TAX (VAT) INCLUSIVE		
	5	pcs	ACRYLIC PAINT SMALL (YELLOW)		
	5	pcs	ACRYLIC PAINT SMALL (WHITE)		
	5	pcs	ACRYLIC PAINT SMALL (BLACK)		
Lot 3			III. Batteries		
	49	pack	SUPER HEAVY DUTY AA BATTERY 2'S		
	32	pack	SUPER HEAVY DUTY AAA BATTERY 4'S		
	11	pack	ALKALINE AA BATTERY 2'S		
Lot 4			IV. Desk Accessories		
	8	pcs	BOOKENDS 8"		
	12	pcs	DESK TRAY (PLASTIC, SPECIFY COLOR, 3 LAYERS)		
	28	box	FILE TABS (PLASTIC / TRANSPARENT COVER)		
	33	pcs	MAGAZINE FILE CARTON		
	10	pcs	MAGAZINE FILE PLASTIC		
	10	pcs	MAGAZINE RACK 3-DIVIDERS W/ DRAWER		
	4	pcs	MESH PEN HOLDER		
Lot 5			V. Erasers		
	32	pcs	PENCIL ERASER		
	12	pcs	WHITEBOARD ERASER		
Lot 6			VI. Filing Folders and Binders		
	3	pcs	3-RING BINDER VINYL COVER (S) 1"		
	5	pcs	ARCH FILE FOLDER 3" (SIDE CLIP, A4)	I	
	30	pcs	ARCH FILE FOLDER 3" (TOP CLIP, A4)		
	5	pcs	ARCH FILE FOLDER 3" (TOP CLIP, LONG)		
	9	pcs	CLEARBOOK (SPECIFY COLOR, LONG)	Í	
			Continued on the Next Page	Í	
			SUBTOTAL		
	DELIV	ERY TERM:			
			FIRST DELIVERY (HALF OF QTY.) IS WITHIN 20 WORKING DAYS UPON REC	EIPT OF APPROV	ED PURCHASE
			ORDER (PO). SECOND DELIVERY IS ON THE FIRST WEEK OF OCTOBER, 2018	8.	
	PAYM	ENT TERM:	30 Calendar Days Upon Receipt of Purchase Order (PO)		
Very Truly	y Yours,		PRICES IN THE ABOV	/E OFFER ARE C	ERTIFIED TRUE
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		AZAR MI. F			
		D. III - Supply			
Mob. N	10.: 0933-33	372203(Sun); 0995-6528136(Globe) (Signature	e over Printed Na	ime)

Email: bacsec@mrc.pshs.edu.ph

Company Nar	me:

Mobile No., Tel. No.:

Address:

T.I.N.:

IMPORTANT

Prices must be typewritten in ink clearly.
If offering a substitute / equivalent , specify brand name and make

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ITEM #	QTY	UNIT		ITEM / DESCRIPTION		UNIT COST	TOTAL COST
			PRICES	S MUST BE TAX (VAT) INCLL	JSIVE		
	172	pcs	ENVELOPE (BROWN, LO	DNG)			
	63	pcs	ENVELOPE (BROWN, SH				
	86	pcs		G W/ CORD, SPECIFY COLO	DR, LONG)		
	158	pack	ENVELOPE (WHITE, LOI	/ELOPE (WHITE, LONG, MAILING) (50S)			
	17	pcs	FOLDER (PLASTIC, A4, V	N/ SLIDER)			
	12	pcs	FOLDER (PLASTIC, LON	G, W/ SLIDER)			
	131	pcs	FOLDER (WHITE, A4, TH				
	225	pcs	FOLDER (WHITE, LONG				
	215	pcs	FOLDER EXPANDING (S	PECIFY COLOR, LONG)			
	4	pcs	PLASTIC RING BINDER 2	20MM (3/4")			
	14	pcs	RINGS FOR RING BINDE	R 1"			
	22	pcs	RINGS FOR RING BINDE	R 1/2"			
Lot 7			VII. General Office Sup	plies			
	68	bottle	ALCOHOL 70% ISOPRO	PYL 250 ml			
	42	can	AIR FRESHENER 280ML	/ 150G MIN			
	11	box	BINDER CLIP (SMALL)				
	9	box	BINDER CLIP (MEDIUM)			
	31	box	BINDER CLIP (BIG)				
	21	pcs	BOOK STAND (WOOD)				
	4	pcs	CHECK PRINTER RIBBO	N (9-PIN ONLY, EPSON LX	310, 18 MTRS)		
	18	pcs	FRAME CERTIFICATE 8.	RAME CERTIFICATE 8.5"X11" RAME CERTIFICATE 8.5"X13"			
	19	pcs	FRAME CERTIFICATE 8.				
	3	pcs	GEL MOISTENER				
	11	can	INSECT REPELLANT 250				
			***Con	tinued on the Next Page	***		
					TOTAL		
		Y TERM:					
	DELIVEN			QTY.) IS WITHIN 20 WOR	KING DAVS LIPON RE		
	DELIVE	RY TIME:		LIVERY IS ON THE FIRST WE			
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ITEM #	QTY	UNIT	ITEM / DESCRIPTION		UNIT COST	TOTAL COST	
			PRICE	S MUST BE TAX (VAT) INC	LUSIVE		
	16	pack	KEY HOLDER 50'S				
	2	pack	NAME BADGE STRAP W	/ITH METAL HOOK			
	7	box	PAPER CLIP 2 1/2" (LAR	GE)			
	26	box	PAPER CLIP 2" (MEDIUI	VI)			
	6	box	PAPER FASTENER, PLAS	TIC, W/ LONG STEM, 50	S/BOX		
	45	box	PAPER FASTENER, PLAS	TIC COATED, 50S/BOX			
	1	pack	PLASTIC BULLDOG CLIP	2 1/2" (12S)			
	10	box	PUSH PINS - 50'S	PUSH PINS - 50'S			
	7	box	RUBBER BAND, 70MM	MIN LAY FLAT LENGTH (#	#18)		
	9	pcs	SIGN BOARD (OPEN-CL	OSED)			
	7	pcs	SIGN BOARD (PUSH-PU				
	10	box	THUMBTACKS 100'S CH	IROME (3/8)			
6 pack TIME CARD 85x188x0.35MM (WXLXH)							
	33	box	TISSUE (FACIAL, 100S/E	SSUE (FACIAL, 100S/BOX)			
	41	pack	TISSUE PAPER (2 PLY) 1				
	6	pcs	WALL CLOCK	/ALL CLOCK			
Lot 8			VIII. Office Tools and E	quipment			
	6	pcs	CALCULATOR 12 DIGITS	5			
	15	pcs	CALCULATOR SCIENTIF	C			
	18	pcs	CUTTER BIG HEAVY DU	ТҮ			
	17	pack	CUTTER BLADE BIG 10'S	CUTTER BLADE BIG 10'S			
	5	pcs	DATING AND STAMPING MACHINE (INCLUDING INKING PAD)				
			Continued on the Next Page				
					SUBTOTAL		
	DELIVER	Y TERM:					
			FIRST DELIVERY (HALF O	QTY.) IS WITHIN 20 WOR	RKING DAYS UPON REC	EIPT OF APPROV	ED PURCHASE
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	PAYMEN	IT TERM:	30 Calendar Days Upor	n Receipt of Purchase Or	rder (PO)		
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ITEM #	QTY	UNIT		ITEM / DESCRIPTION		UNIT COST	TOTAL COST		
			PRICES	MUST BE TAX (VAT) INCLU	ISIVE				
	3	pcs	PENCIL SHARPENER, HE	AVY DUTY					
	4	pcs	PUNCHER (HEAVY-DUT						
	15	pcs	RULER 12" (PLASTIC, CL	•					
	13	pcs	SCISSORS, MEDIUM SIZ	· /					
	13	pcs	STAMP PAD - 3 1/4 X 4						
	1		STAMP PAD INK, BLUE,						
	9		STAMP PAD INK, VIOLE	T, 24ML (REFILL)					
	10	box	STAPLE WIRE # 10						
	32	box	STAPLE WIRE # 35						
1.00	14	pcs	STAPLER WITH REMOV	ER (HEAVY DUTY)					
Lot 9	16	room	IX. Paper Supplies BOND PAPER, MULTI-P						
	237	ream ream	BOND PAPER, MULTI-P						
	77	ream		URPOSE, 20 SUBS, (LEGA					
	1	box	CARBON PAPER (SHOR		-)				
	36	pad	DTR CARD	•]					
	17	pcs	ILLUSTRATION BOARD	(1/2)					
	26	pcs	ILLUSTRATION BOARD						
	6	pcs	ILLUSTRATION BOARD	• • •					
	6	pack	INDEX CARD, 5"X8', 100)S					
	30	pack	NEON PAPER A4 80 GSI	VI 10S					
	29	pack	PHOTO PAPER 210 GSN	1 (A4, 20S / PACK)					
	39	pad	POST-IT STICKER, 3/4"	OST-IT STICKER, 3/4" ASSORTED COLORS OST-IT STICKER, ARROW (100/PAD) 40X15MM ASSORTED					
	36	pad							
			Con	***Continued on the Next Page					
					SUBTOTAL				
	DELIVERY TERM:								
			FIRST DELIVERY (HALF O	QTY.) IS WITHIN 20 WOR	KING DAYS UPON RE	CEIPT OF APPRO	VED PURCHASE		
	DELIVE	RY TIME:		LIVERY IS ON THE FIRST WI					
	PAYMEN	IT TERM:	30 Calendar Days Upo	n Receipt of Purchase Or	der (PO)				
Very Truly	Yours.				PRICES IN THE AE	OVE OFFER AR			
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Mob. No	o.: 0933-33	372203(Su	n); 0995-6528136(Globe)		(Signature	e over Printed Na	ame)		
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ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST		
		1	PRICES MUST BE TAX (VAT) INCLUSIVE	1	Γ		
			POST-IT STICKER, ARROW SIGN HERE (100/PAD) 40X15MM				
	41	pad	ASSORTED				
	9	pcs	RECORD BOOK (300 PAGES) SIZE 214MMX278MM MIN.				
	21	pcs	RECORD BOOK (500 PAGES) SIZE 214MMX278MM MIN.				
	19	pack	SPECIALTY BOARD (VELLUM), 8 1/2X11, BLUE, 10/PACK, 200 GSM				
	19	pack	SPECIALTY BOARD (VELLUM), 8 1/2X13, BLUE, 10/PACK, 200 GSM				
	8	pcs	SPIRAL NOTEBOOK (50 PAGES)				
	31	pack	STICKER PAPER (10S / PACK)				
Lot 10			X. Presentation Supplies				
	6	pcs	CORK BOARD - (2X3FT)				
	3	pcs	CORK BOARD - (3X4FT)				
	10	pcs	MAGNETIC BUTTONS - 3 CM 5'S				
	4	pcs	WHITEBOARD, PORTABLE 3'X4' W/ FRAME				
Lot 11			XI. Printer Refill Inks				
	89	bottle	EPSON PRINTER INK FOR L220 / L360 70 ML (BLACK)				
	48	bottle	EPSON PRINTER INK FOR L220 / L360 70 ML (YELLOW)				
	48	bottle	EPSON PRINTER INK FOR L220 / L360 70 ML (CYAN)				
	48	bottle	EPSON PRINTER INK FOR L220 / L360 70 ML (MAGENTA)				
	1	bottle	HP DESIGNJET INK FOR T120 80ML (BLACK)				
	1		HP DESIGNJET INK FOR T120 3-PACK 29 ML (CYAN)				
	1	bottle	HP DESIGNJET INK FOR T120 3-PACK 29 ML (MAGENTA)				
	1	bottle	HP DESIGNJET INK FOR T120 3-PACK 29 ML (YELLOW)				
	4	bottle	INK FOR EPSON 16190 (TO3100) 70 ML (BLACK)				
	4	bottle	INK FOR EPSON I6190 (TO3200) 70 ML (CYAN)				
	4	bottle	INK FOR EPSON I6190 (TO3300) 70 ML (MAGENTA)				
	4	bottle	INK FOR EPSON I6190 (TO3400) 70 ML (YELLOW)				
Lot 12			XII. Storage Systems				
	8	pcs	BALIK-BAYAN BOX (20"X20")				
	11	pcs	DOCUMENT BOX WITH COVER (12WX15.5LX10H)				
	24	pcs	DVD REWRITABLE, 4X SPEED, 4.7GB CAPACITY				
	8	pcs	STORAGE BOX (15W X 24L X 10H X 3/16T)				
			Continued on the Next Page				
			TOTAL				
	DELIVER	RY TERM:					
	DELIVE		FIRST DELIVERY (HALF OF QTY.) IS WITHIN 20 WORKING DAYS UPON REC ORDER (PO). SECOND DELIVERY IS ON THE FIRST WEEK OF OCTOBER, 201		LD FUNCHASE		
			30 Calendar Days Upon Receipt of Purchase Order (PO)	.0.			
	FATIVILI	IT TERIVI.	so calendar Days opon receipt of Furchase ofder (FO)				
Very Truly	/ Yours,		PRICES IN THE ABOV	/E OFFER ARE C	ERTIFIED TRUE		
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28 19 16 12 4	pcs box box	PRICES MUST BE TAX (VAT) INCLUSIVE XIII. Writing Instruments FLOURESCENT MARKER (SPECIFY COLOR) PENCIL, LEAD W/ ERASER, 1 DOZEN/BOX				
19 16 12	box box	FLOURESCENT MARKER (SPECIFY COLOR)				
19 16 12	box box					
16 12	box	PENCIL, LEAD W/ ERASER, 1 DOZEN/BOX				
12		- , - ,				
		PERMANENT MARKER (BLACK), FINE 12 PCS/BOX				
4	box	PERMANENT MARKER (BLUE), FINE 12 PCS/BOX				
-	box	PERMANENT MARKER (RED), FINE 12 PCS/BOX				
16	bottle					
14	bottle	PERMANENT MARKER INK (REFILL INK-BLUE)				
1	bottle	PERMANENT MARKER INK (REFILL INK-RED)				
104	pcs	REGULAR BALLPEN (BLACK)				
54	pcs	REGULAR BALLPEN (BLUE)				
14	pcs	REGULAR BALLPEN (RED)				
7	pcs	REGULAR BALLPEN (VIOLET)				
52	pcs	SIGN PEN (GEL), 0.5 MM BLACK				
22	pcs	SIGN PEN (GEL), 0.5 MM BLUE				
27	pcs	SIGN PEN (GEL), 0.5 MM GREEN				
1	pcs	SIGN PEN (GEL), 0.5 MM RED				
17	box	WHITEBOARD MARKER (BLACK) 12 PCS / BOX				
17	box	WHITEBOARD MARKER (BLUE) 12 PCS / BOX				
16	bottle	WHITEBOARD MARKER REFILL (BLACK)				
16	bottle	WHITEBOARD MARKER REFILL (BLUE)				
		Nothing Follows				
		TOTAL				
DE	LIVERY TERM:					
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	\bigcirc			ERTIFIED TRU		
	ele	AN	ID CORRECT:			
	16 14 1 104 54 14 7 52 22 27 1 17 17 16 16 16	16 bottle 14 bottle 1 bottle 104 pcs 54 pcs 14 pcs 7 pcs 52 pcs 22 pcs 1 pcs 1 pcs 1 pcs 1 pcs 17 box 16 bottle 17 box 18 bottle	16 bottle PERMANENT MARKER INK (REFILL INK-BLACK) 14 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 1 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 104 pcs REGULAR BALLPEN (BLACK) 54 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (VIOLET) 52 pcs SIGN PEN (GEL), 0.5 MM BLACK 22 pcs SIGN PEN (GEL), 0.5 MM BLUE 27 pcs SIGN PEN (GEL), 0.5 MM BLUE 27 pcs SIGN PEN (GEL), 0.5 MM RED 17 box WHITEBOARD MARKER (BLACK) 12 PCS / BOX 17 box WHITEBOARD MARKER (BLUE) 12 PCS / BOX 16 bottle WHITEBOARD MARKER REFILL (BLACK) 16 bottle WHITEBOARD MARKER REFILL (BLUE) TOTAL DELIVERY TERM: FIRST DELIVERY (HALF OF QTY.) IS WITHIN 20 WORKING DAYS UPON REC DELIVERY TIME: ORDER (PO). SECOND DELIVERY IS ON THE FIRST WEEK OF OCTOBER, 2013 PAYMENT TERM: <td <="" colspan="2" td=""><td>16 bottle PERMANENT MARKER INK (REFILL INK-BLACK) 14 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 1 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 104 pcs REGULAR BALLPEN (BLACK) 54 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (VIOLET) 52 pcs SIGN PEN (GEL), 0.5 MM BLACK 22 pcs SIGN PEN (GEL), 0.5 MM BLUE 27 pcs SIGN PEN (GEL), 0.5 MM RED 1 pcs SIGN PEN (GEL), 0.5 MM RED 17 box WHITEBOARD MARKER (BLACK) 12 PCS / BOX 17 box WHITEBOARD MARKER (BLUE) 12 PCS / BOX 16 bottle WHITEBOARD MARKER REFILL (BLACK) 16 bottle WHITEBOARD MARKER REFILL (BLUE) TOTAL</td></td>	<td>16 bottle PERMANENT MARKER INK (REFILL INK-BLACK) 14 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 1 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 104 pcs REGULAR BALLPEN (BLACK) 54 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (VIOLET) 52 pcs SIGN PEN (GEL), 0.5 MM BLACK 22 pcs SIGN PEN (GEL), 0.5 MM BLUE 27 pcs SIGN PEN (GEL), 0.5 MM RED 1 pcs SIGN PEN (GEL), 0.5 MM RED 17 box WHITEBOARD MARKER (BLACK) 12 PCS / BOX 17 box WHITEBOARD MARKER (BLUE) 12 PCS / BOX 16 bottle WHITEBOARD MARKER REFILL (BLACK) 16 bottle WHITEBOARD MARKER REFILL (BLUE) TOTAL</td>		16 bottle PERMANENT MARKER INK (REFILL INK-BLACK) 14 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 1 bottle PERMANENT MARKER INK (REFILL INK-BLUE) 104 pcs REGULAR BALLPEN (BLACK) 54 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (BLUE) 14 pcs REGULAR BALLPEN (VIOLET) 52 pcs SIGN PEN (GEL), 0.5 MM BLACK 22 pcs SIGN PEN (GEL), 0.5 MM BLUE 27 pcs SIGN PEN (GEL), 0.5 MM RED 1 pcs SIGN PEN (GEL), 0.5 MM RED 17 box WHITEBOARD MARKER (BLACK) 12 PCS / BOX 17 box WHITEBOARD MARKER (BLUE) 12 PCS / BOX 16 bottle WHITEBOARD MARKER REFILL (BLACK) 16 bottle WHITEBOARD MARKER REFILL (BLUE) TOTAL

ELFAZAR M. FIRMALO A. O. III - Surply Officer II Mob. No.: 0933-3372203(Sun); 0995-6528136(Globe)

Email: bacsec@mrc.pshs.edu.ph

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Representative:		

(Signature over Printed Name)

Company Name:

Authorized Company

Address:

IMPORTANT

 Prices must be typewritten in ink clearly.
If offering a substitute / equivalent , specify brand name and make

Mobile No., Tel. No.: T.I.N.:

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